

Hamilton Township Police Department



2019 Annual Report

Thank you for your interest in the Hamilton Township Police Department's 2019 annual report. Our police department take great pride in working with the community to improve the quality of life in our Township.

In 2019, voters overwhelmingly approved an additional one-mil tax levy, which will allow our department to add much needed manpower. We continue to be mindful of our spending and our budget continues to be stable with careful monitoring of expenditures.

Our agency – and Township – has made incredible strides over the last several years, and 2019 was no different. As progress continues, we will remain sophisticated and embrace a progressive “outside the box” thinking mentality to appropriately deal with the challenges that lie ahead.

Our agency completed over 1600 reports in 2019 and handled nearly 13,000 calls for service. As our community continues to grow, these numbers will also trend upward. Despite the increase in calls for service, Hamilton Township continues to be ranked as one of the Safest Communities in Ohio!

Understanding a well-trained agency equates to lower liability and higher employee satisfaction, our agency's training commitment – led by Sgt. Terry Viel – is top notch. In addition to state-mandated training, our employees received over 1700 hours of additional training in advanced law enforcement training last year. Hamilton Township serves as a “host agency” for various training providers, and as a result, our officers receive advanced training at reduced rates or no cost; this is a great savings for our taxpayers.

We continue to strengthen our partnerships with Federal, State, County, and Local Organizations by collaborating with the Warren County Drug Task Force, the Warren County Tactical Response Unit, the Warren County Safe Communities Coalition, and Ohio Bureau of Criminal Investigations and Identification.

Our agency's motto is simple: "*Guardian Heart – Warrior Spirit,*" Simply put, treat people with respect and dignity, while protecting yourself and the community. This philosophy and mindset helps to maintain a high level of service delivery which this community has come to expect from its' police department. We will continue to remain on the cutting edge of law enforcement.

This has been another phenomenal year for the Hamilton Township Police Department and we look forward to the many opportunities that lie ahead.

I am extremely proud of all the men and women who work for this agency!

Sincerely,

Scott L. Hughes

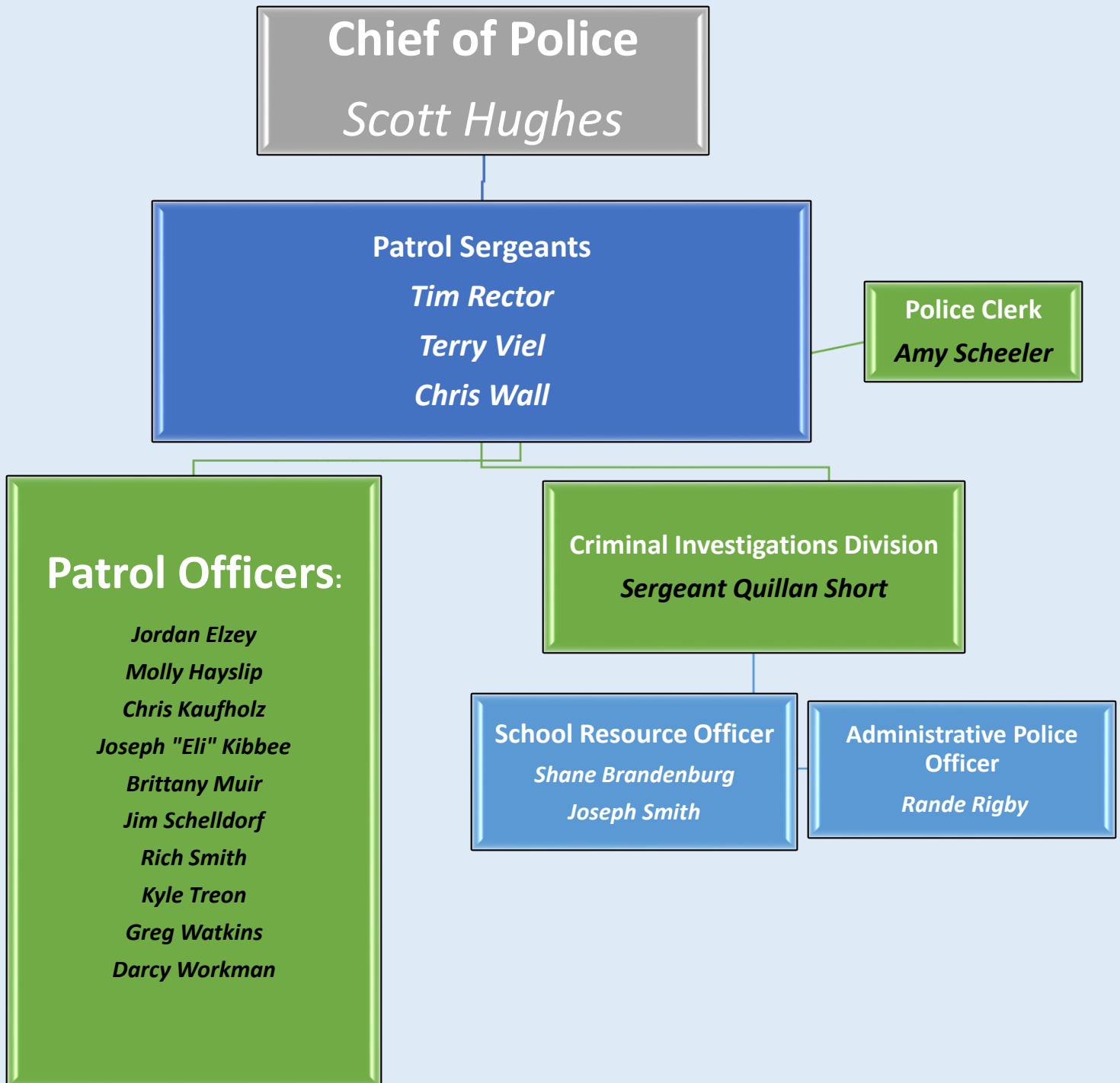
Scott L. Hughes, CLEE
Chief of Police



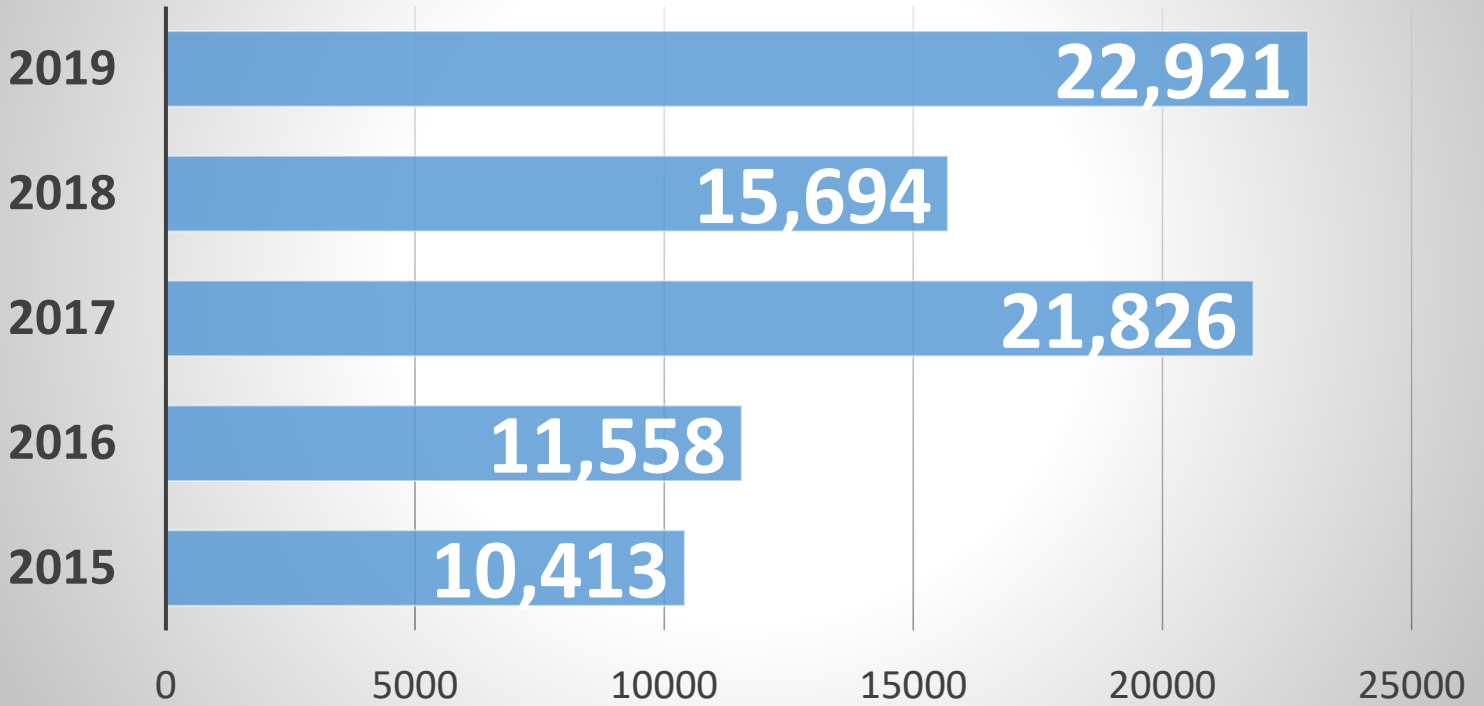
“If everyone is moving forward together, then success takes care of itself.”

Henry Ford

2019 Hamilton Township Police Department

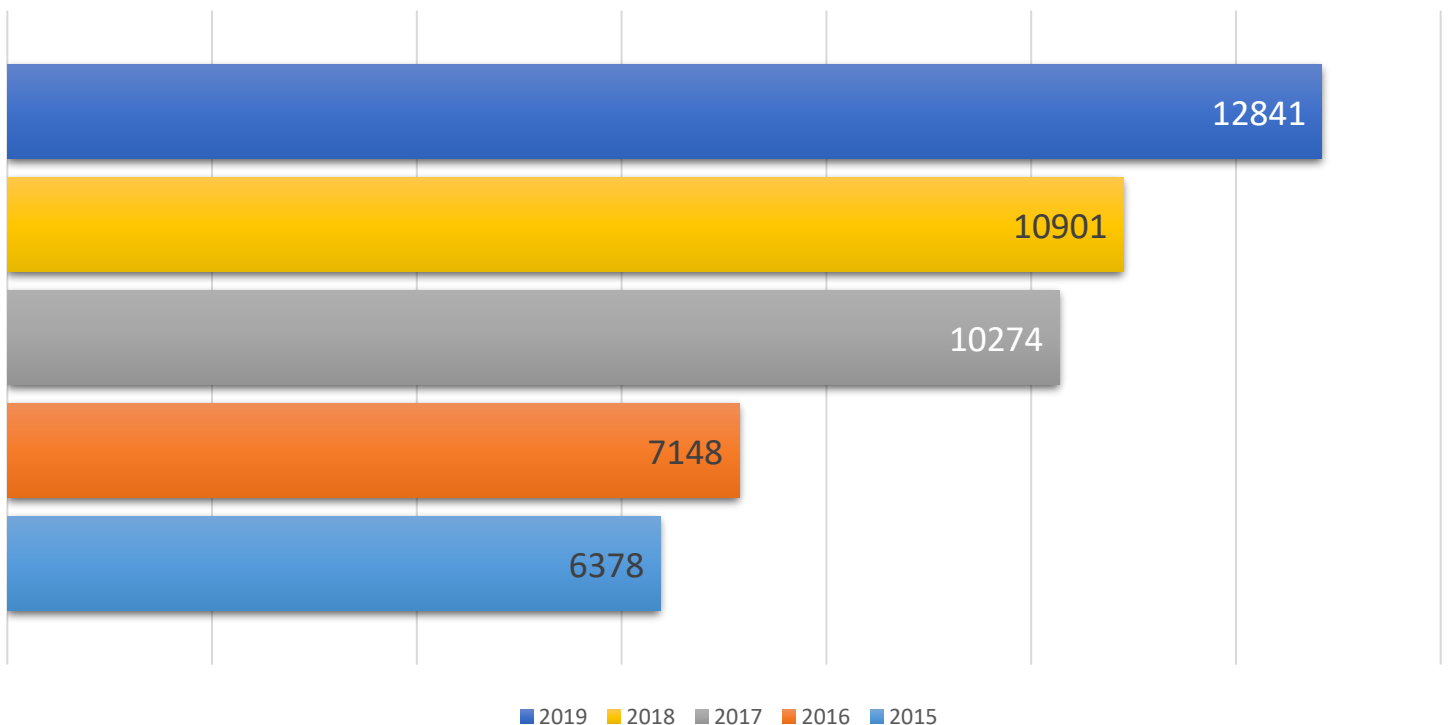


Total Incidents



Incidents are defined as both dispatched calls for service and self-initiated activity (i.e. vacation home checks and business checks)

Calls for Service (Dispatched by Warren County Communications Center)



Criminal Investigations Division

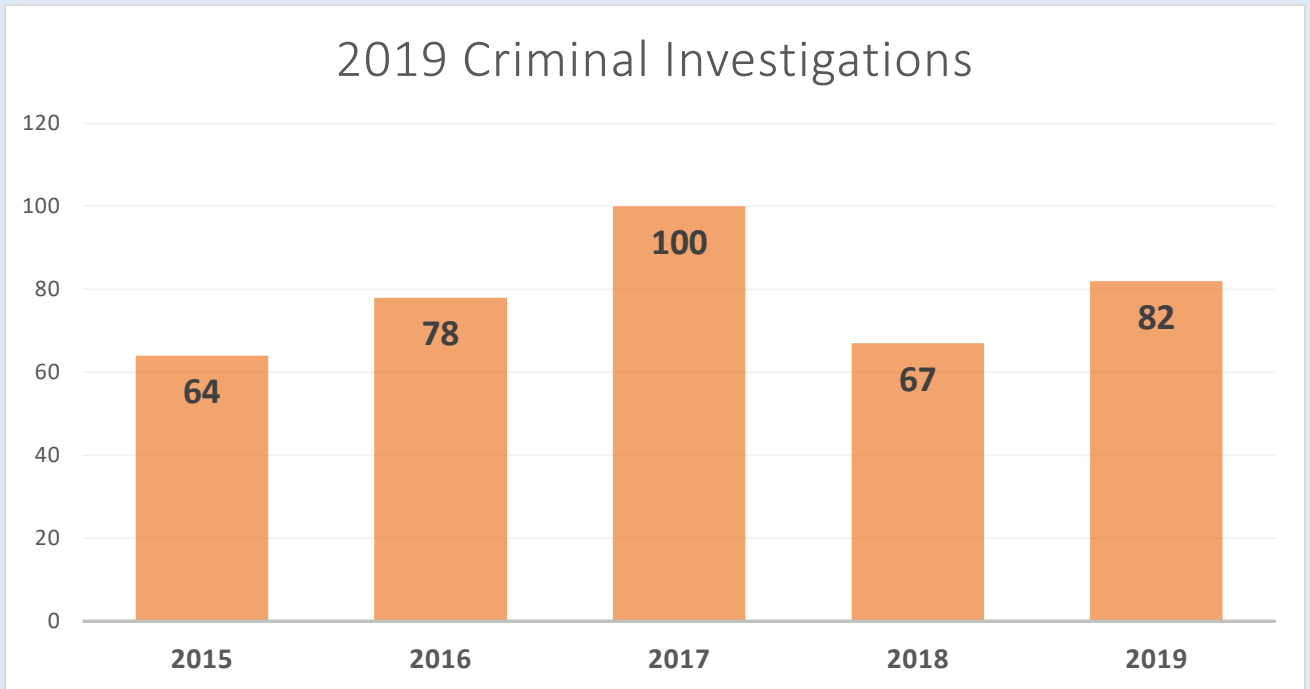
Sergeant Quillan Short leads our Criminal Investigations Division. Sergeant Short handled 82 criminal cases in 2019, a 22% increase from 2018.



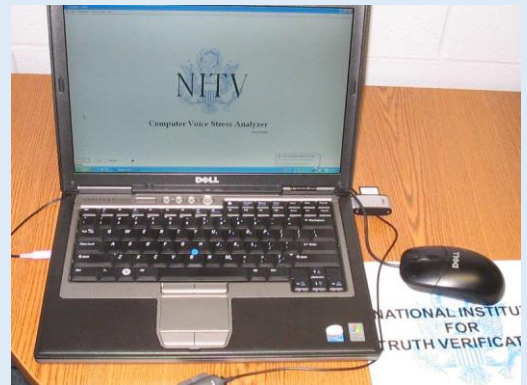
<i>Offense</i>	CBA	CBE	Active	Inactive	Unfounded	Total	Closure Rate
<i>Theft</i>	13	6	2	5	0	26	73%
<i>Burglary</i>	0	2	1	0	0	3	66%
<i>Sex Offense</i>	3	12	1	0	8	24	96%
<i>Assault</i>	3	0	0	0	1	4	100%
<i>Child Abuse</i>	0	1	0	0	0	1	100%
<i>Drug Offenses</i>	1	1	0	0	0	2	100%
<i>Other</i>	6	8	2	3	3	22	77%
<i>Totals</i>	26	29	7	8	12	82	82%

CBA – Closed by Arrest

CBE – Closed by Exception



The Computer Stress Voice Analyzer (CVSA) has been used by our agency since May 2016. This instrument has been a tremendous asset for Hamilton Township in criminal investigations as well as pre-employment background investigations. The CVSA examination greatly enhances the investigators ability to obtain valid admissions and confessions in a very short period.



2019 CVSA Examinations

Pre-Employment	Investigative	Total
10	2	12



School Resource Officers

In 2019, Hamilton Township added a second school resource officer to help protect the students, staff and visitors in our rapidly growing school district. Officer Joe Smith was selected for that position and joins longtime SRO Shane Brandenburg. Officer Joe Smith is based out of the Intermediate



School and Officer Brandenburg's office is at the High School. Officer (and Coach) Shane Brandenburg has been assigned as the School Resource

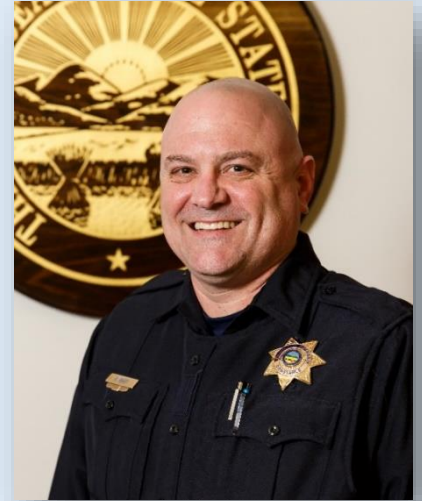
Officer with the Little Miami School District since 2007.

Both officers are frequently seen at after school activities in the district. This commitment is a true testament to their dedication to Little Miami.



Administrative Police Officer (APO)

The Administrative Police Officer (APO) position was created in late 2017. The primary role of the APO is to assist with day-to-day administrative tasks, which previously required police officers to leave their patrol beats and respond to the police department to handle. In addition, the APO oversees the property room and serves as our court liaison officer.



In 2019, our APO saw a 51% increase in the number of walk-in's, reports increased 22%, and his road patrol time increased by 38% when compared to 2018.

APO Report – 2019

	Number of Events	Time
WALK IN ASSISTANCE	462	232
REPORTS TAKEN	107	56.5
INVESTIGATIVE WORK	-	124
TIME SPENT WORKING ON EVIDENCE	-	334
TIME SPENT IN EVIDENCE ROOM	-	133
ROAD PATROL	4	45.5

2019 Training Hours

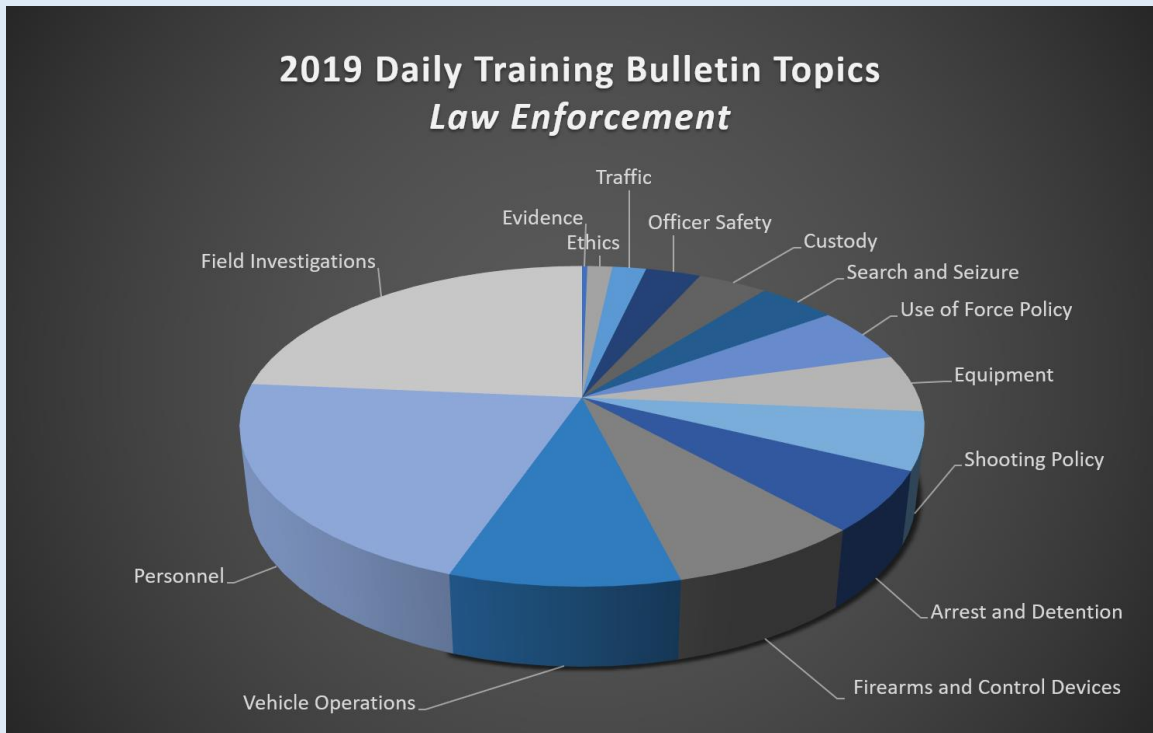
In 2019, Hamilton Township officers completed over 1700 hours of advanced law enforcement training in topics ranging from Firearms to De-Escalation Techniques:

Name:	Hours:
Sergeant	
Sgt. Rector	98
Sgt. Short	112
Sgt. Viel	135
Sgt. Wall	95
Patrol	
Ofc. Brandenburg	55.5
Ofc. Elzey	87
Ofc. Hayslip	126
Ofc. Kaufholz	170
Ofc. Kibbee	54
Ofc. Muir	137
Ofc. Rigby	44
Ofc. Schelldorf	58
Ofc. J. Smith	84
Ofc. R. Smith	183
Ofc. Treon	145
Ofc. Watkins	50
Ofc. Workman	92
Total Hours:	1725.5

Lexipol Daily Training Bulletins

Lexipol is America's leading provider of risk management policies and resources for police organizations, delivering services through a unique, web-based development system. Lexipol offers state-specific policy manuals that are integrated with scenario-based daily training on high-risk, low-frequency events.

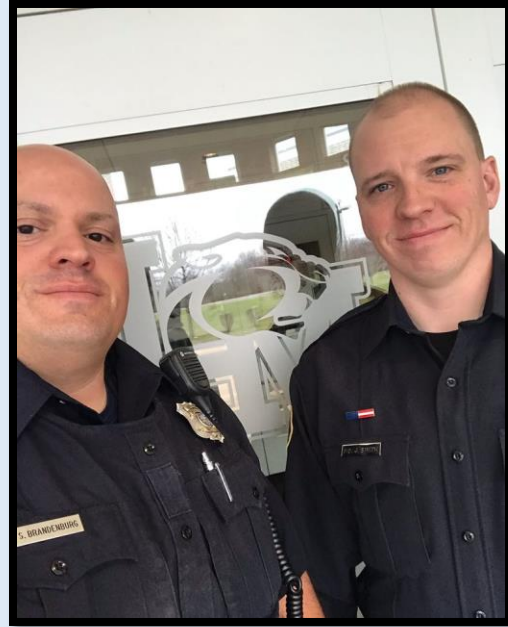
Lexipol provides more than 150 policies based on federal and state statutes, case law, regulations and best practices.



The Hamilton Township policy manual was written – in part – by legal and public safety professionals who constantly monitor major court decisions, legislation and emerging trends affecting our industry. Lexipol provides regular updates to Hamilton Township in response to legislative mandates, case law and the evolution of best practices.

2019 Achievements

Officer Joe Smith joined Officer Shane Brandenburg as the second School Resource Officer serving Little Miami Local School District.



Citizens Police Academy class of 2019 graduated in March. As a direct result of this class, the Hamilton Township Citizens Police Academy Alumni Association was formed.

Unarmed Women's and Childrens Self-Defense Trainings





Officer Molly Hayslip and Officer Brittany Muir joined thousands of other law enforcement professionals from throughout the United States in Washington D.C. for National Police Week.

Sgt. Quillan Short received a “Certificate of Honorable Mention” from the National Center for Missing & Exploited Children.

Sgt. Short was nominated by FBI Special Agent in Charge Robert Bornstein, for the 2019 National Center for Missing & Exploited Children’s Heroes’ Awards.

Sgt. Short’s investigation in this case played a pivotal role in the investigative process and expended extraordinary efforts; this resulted in several individuals from the United States and Canada being arrested and convicted on child pornography related charges.





Officer Joe Smith speaking to Little Miami students at a career fair.

Officer Muir & Officer Workman participated in the 2nd Annual Special Needs Fishing Tournament at Lake Cozy-Dale



Cones with Cops at United Dairy Farmers.



**Touch-A-Truck
June 2019**



Zane Smiddy, a graduate of Little Miami High School, successfully completed his 10-week internship with our agency in 2019.



Sgt. Chris Wall conducted a Drug Take Back event at Heritage of Miami Bluffs.

National Night Out August 2019





Chief Hughes presented an Active Threats course to the staff at The Monkey Bar & Grille.

Sgt. Wall & Officer Rigby took time off and represented HTPD at the Southwest Ohio Pursuit Law Enforcement Kart Race; benefiting 30,000+ youth served annually by the Dan Beard Council and Boy Scouts of America.



Officer Kibbee, Officer Elzey, and Officer Workman at the 3rd annual Pink Ribbon Girls Pumpkin sale at The Monkey Bar and Grille.



Officer Rich Smith graduates from STEP Class XXII





Officer Kibbee and Officer Workman participating in the FOP Cops & Kids Christmas shopping event.

Members of HTPD delivering Christmas gift baskets to the residents at Otterbein.



Additional Achievements:

- School Resource Officer Shane Brandenburg receives his Master Level SRO certification
- Formed our first Citizens Police Academy Alumni Association

New additions to our agency:

Officer Eli Kibbee was hired in April 2019. Eli joined our department after serving a few months with Village of Blanchester Police Department (Clinton County, Ohio).



**2019 Hamilton Township Police Department
Command Staff:**



Sgt. Chris Wall, Sgt. Terry Viel, Chief Scott Hughes, Sgt. Tim Rector, Sgt. Quillan Short

***"The greatness of a community is most accurately
measured by the compassionate actions of its members."
– Coretta Scott King***

